

BELLEVILLE EAST HIGH SCHOOL

# ***LANCER BANDS***



Student Handbook  
2009- 2010

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# A Letter From Our Leaders

Dear Marching Lancers and Parents,

Well... here we are... Entering another great and exciting Marching Lancers ("ML") season. ML will be the largest it has been and is the most visible group on the campus of Belleville East High School, with representation in parades, field show competitions, football games, attendance to four nationally renowned bowl games, and other civic functions. We even have January 7 as the official "Marching Lancers Day" in Belleville because of our work as ambassadors to the city.

The Marching Lancers operate under the following motto:

**We compete not only to win, but to learn!**

Marching band is a commitment of time and effort both on parents and students; however, it is valuable beyond compare. Students develop skills such as leadership, self-discipline, responsibility, interdependence and cooperation. If students always work to the best of their abilities and grow from rehearsal to rehearsal, the awards will follow. The goal each year is to be better than the performance before and that will continue as part of our philosophy. A part of each performance can be improved.

We have constructed this handbook to fully assist you and answer any questions that you may have about our band program, both marching and concert. Please view the *Calendar of Performance Dates* and *Calendar of Fundraising Events* carefully and mark your calendars so that you may be organized. Also take note of the Attendance Agreement Form, Health History Form, and Parent Fundraising Form to be handed back to the teaching staff. Once you have read the handbook and returned the above listed forms, keep the handbook handy for review throughout the year. You will also be able to view a calendar showing scheduled events on line at [www.lancerbands.org](http://www.lancerbands.org).

And finally....Parents, get involved. We **always** need your assistance in our fundraising activities and our band functions. We will be asking for your help, so take advantage and again, get involved. We are extremely excited about the upcoming season and we know that you will enjoy it as well!

Musically Yours,

Mark A. Tessereau  
Director of Bands

Lacy Wray  
Associate Director of Bands

# Becoming a Part of the Team

## **Upon Acceptance**

Once you have decided to become a member of the Belleville East High School Marching Lancers, a health history must be completed before you are allowed to participate in any of the band's activities. A Health History form may be found in the *Completing the Paperwork* section of this handbook. You will not be given a spot on the field if this form is not turned in by June 4, 2009.

## **Contact Information**

Website:

[www.lancerbands.org](http://www.lancerbands.org)

Music Director:

Mark Tessereau

618-222-3751, x4751

[mtessereau@msn.com](mailto:mtessereau@msn.com)

Assistant Music Director:

Lacy Wray

618-222-3751, x4584

[lwrays@bths201.org](mailto:lwrays@bths201.org)

Belleville East Band and Orchestra Parents Association ("BEBOP")

Executive Board June 2008 - May 2009:

Cathy Dothager - President

Yvonne Doonan - Vice President

Stephanie Grove - Treasurer

Sandy Jouglard - Secretary

Please note: elections for BEBOP are held in May each year—please see [lancerbands.org](http://lancerbands.org) for current listing of officers

## **Bands and Ensembles**

Although you are now a member of the Marching Lancers, there are many other groups you may become part of either by signing-up or by placement audition. A brief description of all the groups at Belleville East High School is:

**Marching Lancers:** The largest band offered at Belleville East is the Marching Lancers. It consists of approximately 168 wind players, 25 percussionists, and 18 color guard members. The band is led by student drum majors who conduct the field show and parades, and who serve as student directors.

The Marching Lancers march parades throughout the year, starting at the beginning of the summer and finishing in late November. At the beginning of August, the band goes through two weeks of band camp, when they learn their marching show for the fall season. The band also performs the marching show during halftime at home football games and at major competitions in the area. In addition to all of our normal performances, the band travels every other year.

**Wind Ensemble:** The Wind Ensemble ("WE") is made up primarily of upper classmen who excel on their instrument and is the premiere performing ensemble at Belleville East High School. A majority of the students in Wind Ensemble study privately on their instrument. Wind Ensemble is made up of between 38 and 42 of the most advanced musicians at Belleville East. These students are also part of the Marching Lancers. The Wind Ensemble plans to perform at the IHSA Organizational Contest. Wind Ensemble also performs three formal concerts per year.

**Symphonic Wind Ensemble:** The Symphonic Wind Ensemble ("SWE") is made up of between 45 and 50 musicians who also participate in the Marching Lancers. SWE performs in three formal concerts per year and plans to participate in the Illinois High School Association Organizational Contest.

**Wind Symphony:** Wind Symphony ("WS") is made up of between 45 and 50 musicians who also participate in the Marching Lancers. WS performs three formal concerts per year. Wind Symphony also plans to participate in Illinois High School Association ("IHSA") Organizational Contest.

**Symphonic Band:** Symphonic Band is made up of between 45 and 50 students from the Marching Lancers. Symphonic Band is primarily made up of freshmen. The Symphonic Band also performs three formal concerts per year and participates in IHSA Organizational Contest.



make that purchase. Music stores generally will NOT repair non name brand instruments because of the difficulty of acquiring parts for said instruments.

# Rules and Expectations

- ☞ All Belleville East High School rules and policies are always in effect whenever and wherever the band is together, including weekend performances, trips, and other events outside of school hours. Members will always be informed of specific exceptions to specific rules for specific events. Members of the band are representing their school and communities. Audiences formulate their opinions of the organization and the school by your actions and conduct at each performance. Therefore, any student who disregards the above is liable for dismissal from the performance. Subsequent infractions will result in dismissal from the band.
- ☞ Be on time for everything. If you are on time you are late. If you are 10 minutes early, you are on time. Be ready.
- ☞ Follow all directions given by an appropriate authority respectfully, quickly and courteously. Don't make me waste your time and mine by saying it twice.
- ☞ Do not converse during rehearsal unless given permission. It is imperative for rehearsals to be quiet and organized with any group, especially this size.
- ☞ Follow the chain of command. The chain of command begins with your band directors, then support staff, drum majors, and then general members.
- ☞ You are responsible for knowing your music, drill coordinates, and guard work. Knowing means memorized. Possible replacement if not.
- ☞ Wear tennis shoes to rehearsal. Failure to comply will result in dismissal for the day. Possibility of replacement if repeated.
- ☞ Gum chewing is unacceptable at any rehearsal or performance, including visual emphasis rehearsals.
- ☞ Horseplay of any kind is inappropriate. Also, never run while in uniform.
- ☞ Every member must work to make rehearsals and other performance preparations as efficient and effective as possible. Concentrate on the task at hand and save all questions, comments, discussions, etc. for an appropriate time. Socialize before and after rehearsals and performances – not during them.
- ☞ All Belleville East Band Members are expected to be courteous and polite to everyone at all times.
  - Loud, rude, or obnoxious behavior is never acceptable.
  - Vulgar or profane language is never acceptable.
  - Negative comments about other performers, bands, or schools are unacceptable at any time, even if the other group should initiate such comments.

## Consequences

- ☞ Verbal Warning
- ☞ Parents called
- ☞ Replacement and/or removal

There are many people who are wishing to march even if that means taking a spot from someone else. Realize this when you are following the rules and regulations. We will march holes in lieu of poor behavior and/ or lack of responsibility. The directors reserve the right to pass up consequences based on the offence.

# Making the Grade

## **Time and Attendance**

**Attendance Agreement** – Once you have decided to become a member of the Belleville East High School Marching Lancers, an Attendance Agreement must be completed before you are allowed to participate in any of the band's activities. A Marching Lancers Attendance Agreement may be found in the *Completing the Paperwork* section of this handbook

**Sickness** – If you are well enough to be at school but not well enough to play your instrument, we ask that you “fake” your way through rehearsal. You can get a lot of things accomplished by just concentrating on your part and not playing. If you have your instrument in your hands, chances are you won't think about being sick quite so much. You will still receive the same participation grade if you follow the above request. If you possibly suffer from strep throat, you can still finger your way through a piece without touching your mouth to the mouthpiece.

**Concert Attendance** – As part of being accepted into the Marching Lancers, you will be placed in an instrumental music class during the school day that is performance based. These classes are co-curricular (not extra-curricular) and therefore receive a grade. For this reason, you are expected to be at all scheduled performances. Performances missed will be calculated into your final grade each grading period. If you miss a performance for any reason, you may make up the points by writing a five page, handwritten paper on a topic to be determined by the director and you. This paper is to be turned in three days after the missed performance. Please note as this is a music department policy: work is not an acceptable excuse. You need to be responsible and ask to be excused in a timely manner.

**Absences** – If you are absent for any reason from a concert, performance or an after school rehearsal, you must print and fill out the form (in detail) located on the home page of [www.lancerbands.org](http://www.lancerbands.org). In addition, please note that any excused absence other than illness must be cleared at least three weeks in advance from the date you will be absent. Most family plans are probably made in advance such as weddings and vacations. Also note that work is not an acceptable excuse. The only acceptable excuse for missing a performance (other than family activities planned well in advance, i.e. weddings, etc...or emergencies – death or injury to someone in immediate family) is illness. Illness must also be reported by filling out the form and turning it in upon your return to school.

The direct link to the absence page is  
<http://www.lancerbands.org/i/u/6031577/i/absenceform.pdf>.

## Testing

As students receive credit for participating in the music program, playing tests will be used to help determine a student's grade. The schedule for testing will be posted on the website and in the band room after the start of the school year. The tests will also determine your chair placement. Marching band music will be tested in September. Regular testing will begin near the beginning of November. Approximately four to six tests will be administered during the course of the school year. We encourage all wind players to purchase a subscription to Smartmusic for their home use. You will find it encouraging and fun to practice and you will be able to take your playing tests at home if you wish.

# Making the Grade

## Grading Scale

As students participating in the Belleville East High School Marching Lancers Band receive academic credit for their efforts, grades will be determined by the following items.

- ♦ Class Participation
- ♦ Concert Attendance
- ♦ Tests (written or playing)
- ♦ Attendance to other music concerts

You will be given 10 points for good participation in class everyday. If you give 100% you will receive your 10 points. Ten points everyday during the six week grading period adds up to 300 points. You will also be given 100 points for every concert that you attend during each grading period. The final number of points for concert attendance depends on the number of concerts during the grading period. You will also be tested weekly at 100 points per week. The test could be performance-based or written. These tests will add up to 600 points for the entire grading period. Please take note... If you miss a performance and are unexcused, your letter will be automatically dropped by one letter grade.

The grading scale used in assigning grades is:

A = 100 – 90	C = 79 – 70
B = 89 – 80	D = 69 – 60
F = 59 and below	

**Specific grading and expectations of scales:**

- Each first year band student (freshmen and new marchers) must be able to play all 12 major scales from memory by the end of first semester. In addition to scales all percussionists must be able to play single stroke, roll and flam rudiments as found on the Vic Firth web site.
- Each second year band student (sophomores through seniors) must be able to play all 12 natural minor scales from memory by the end of first semester. In addition to scales all percussionists must be able to play para-diddle and drag rudiments as found on the Vic Firth web site.

Solo and Ensemble Contest – Students who wish to participate in solo and ensemble contest may do so on a volunteer basis (with the exception of Wind Ensemble). Students will be responsible for picking solo and ensemble music and acquiring an accompanist for performance. It is suggested that music be chosen well in advance for proper preparation. The wind ensemble sections (brass, woodwind and percussion) will take choirs to the contest.

## Where to Be When

**New Student Marching Clinics**

New student marching clinics start after school is out this year. Please make plans to attend to insure your participation throughout the summer and the fall. The dates for the clinics are June 2 and 3 with a full band rehearsal on June 4<sup>th</sup>. The time of the clinics is 6:00 PM until 9:00 PM. What you will be learning is basic techniques and fundamentals for success in the Marching Lancers. If you do not have a ride to school, we will help you find one. You will need your instrument for these sessions. You will also need to wear “work out” style clothes. For instance, jeans are not recommended because of the lack of flexibility. Please wear tennis shoes. If you wear flip flops, you will not be permitted to participate. You will also need a water jug/ bottle to stay hydrated.

**Rehearsals During the Summer**

During the summer, rehearsals are on the practice football field at East every Thursday evening from 6:00 PM until 9:00 PM except the Thursday after the VP/Fair St. Louis Parade (see *Calendar of Performance Dates* later in this handbook for exact date of parade). If you plan to miss any rehearsals, you must let the Music Director know in writing so that he will know not to expect you. You will be excused only if you let the Music Director know in advance in writing. Otherwise, if you are in town, you are expected to be at band rehearsal.

## **Band Camp**

Band Camp will be held the first two weeks of August (see *Calendar of Performance Dates* later in this handbook for exact dates). As this event is separate from the school year, additional costs are involved and are disclosed in the *What's It Going To Cost* section of this handbook. Some scholarships are available—see the Music Director for details.

Before the first day of Band Camp, you will be placed in a "Fundamentals" block. Please note your place for attendance purposes and be on time to rehearsal. "If you are ten minutes early you are on time; if you are on time you are late; don't be late!" This means you are in place for fundamentals – not just in the band room. Be ready to start when rehearsal begins.

Due to the many competitions and parades the Marching Lancers participate in, please understand that all of Band Camp is mandatory. For this reason, please coordinate your work schedule or doctor's visits around it. You will not be permitted to leave early for work. If your family already has something planned, please try to change schedules so that students will not miss camp. If you miss any part of camp, you will be behind the rest of the students, which is unfair to the band as a whole, and will result in being placed on an alternate status.

**SPECIAL NOTE:** Because book pick-up is during Band Camp, arrangements have been made with school administration for students to pick-up their books at special times as follows:

Students must get their books after 4:00 PM. You may not go to get them during camp.

### Daily Band Camp Schedule

8:00 am - 9:00 am	Marching basics and calisthenics
9:00 am - noon	Learn Drill
Noon - 1:00 pm	Lunch Break (on your own)
1:05 pm - 2:30 pm	Music rehearsal/ sectionals
2:30 pm - 4:00 pm	Put music to drill

Short breaks will be given throughout Band Camp as needed. In order to be the most prepared for camp, I suggest the following:

- Wear sun screen
- Wear a hat of some kind
- Bring a water jug (with your name on it)
- Wear light colored clothing
- Eat a healthy breakfast
- Don't drink milk

## Rehearsals During the School Year

During the School Day — All students participate in at least one music class during the school day. The current schedule of classes is listed below and is subject to change.

<u>Period</u>	<u>Band</u>
1	Symphonic Band/ Marching Band
2	Wind Symphony/ Marching Band
3A	Jazz Ensemble Too
3B	Jazz Band
4A	Woodwind Choir
5A	Concert Jazz Ensemble
6	Symphonic Wind Ensemble/ Marching Band
7	Wind Ensemble/ Marching Band

If you are not in your seat at the start of the hour with the downbeat of the baton, you will be counted tardy. If you are not prepared to begin at the announced time, you will not receive full participation credit. Due to the dress code in effect at East, students are allowed to change into PE wear (shorts and T-shirts) for the 7<sup>th</sup> hour class but are still expected to be ready to play at the downbeat of the baton. 2<sup>nd</sup> and 6<sup>th</sup> hour students will be able to change into t shirts for the day time rehearsals. After school everyone can wear comfortable rehearsal clothing.

## Marching Competitions

The Marching Lancers will be competing in several field competition events this year. These events are in the fall and a majority of these competitions are also all-day Saturday events. Usually, specific information about a competition will be provided one week prior to each event. As a member of the Marching Band, you will be expected to attend all performances. If you are unexcused from any event, you will be replaced and moved to alternate status. The dates of the currently scheduled competitions may be found in the *Calendar of Performance Dates* listing found later in this handbook. Parents, please remain patient concerning a detailed schedule for each event. Sometimes we do not receive the details until just a few days prior to the contest.

## Marching Competition Rehearsals

If you are a member of the Marching Lancers and are choosing to participate in competitions, you are expected to attend after-school rehearsals from the start of the school year through the end of October as follows:

### Weekly schedule of rehearsals August through October

Monday	Color Guard - 4:30 pm – 7:30 pm
Tuesday	all band members until 5:30 PM
Wednesday	all band members until 5:30 PM
Thursday	sectionals if needed (to be run by staff) until 4:30
Thursday	Drum line - 6:00 pm – 8:30 pm
Friday	no after school practice unless announced

If additional evening rehearsals are called, the evening rehearsals will begin promptly at 6:00 PM and will end at 8:30 PM. In the event both an after school and evening rehearsal are called, a one-hour supper break will be given from 5:00 pm to 6:00 pm.

### **Individual Competitions**

In addition to the band as a whole competing in events, individual band members will also have opportunities to participate in the Illinois Music Educator's Association District Festival and District Jazz Festival, as well as Illinois High School Association Solo and Ensemble Contest and Organizational Contest. The dates of the currently scheduled competitions may be found in the *Calendar of Performance Dates* listing found later in this handbook.

### **Football Games**

Report times for all Marching Lancer members for home football games will be 5:30 PM at East High School. The percussion section of the band will need to be at East at 5:15 PM to organize equipment. Uniforms will be distributed and put on after you arrive so you will be ready to warm up at 6:00 PM sharp. Students will warm up in sections first and then together as a group on central terrace. After warm up, students will line up in the pre-game formation and be prepared to troop to the stadium.

Students will remain at the football games for the entire game. Students will sit with their respective sections while in the band bleachers, performing at various times during the game. Students may not move around the stadium except during the 3<sup>rd</sup> quarter, when they may visit their non-band friends. Students must be back in the band bleachers when the 3<sup>rd</sup> quarter is over. At 5 minutes left in the game, students will form a parade block behind the band bleachers and prepare to troop to the stands in review. Please remember to always look professional when with the band.

A SPECIAL REMINDER DURING FOOTBALL GAMES — you may not eat or drink soda while in uniform. You may have water. Don't try to sneak some food or soda if you don't see the directors—they have eyes in the back of their heads!

All Marching Lancer members are required to attend each performance during a home football game unless specifically excused by the Music Director. Remember that you are an integral part of a powerful team and each member is important. If you miss for any reason you are affecting not just yourself, but the entire band. Work is never a permissible excuse. You can make a difference!

## **Parades**

In addition to the fall marching competition and performances at home football games, the Marching Lancers participate in several area parades held at various times during the year. The dates of the currently scheduled parades may be found in the *Calendar of Performance Dates* listing found later in this handbook.

Again, if you will be missing any of these parades, you must let the Music Director know the instant you are aware of your planned absence. If you are in town, you are expected to attend. Thank you for your cooperation.

## **Concerts**

Mandatory Parent Performance — On the last Thursday evening of Band Camp, August 13, 2009, there is a mandatory student performance to be attended by students with their parents. Parent attendance is mandatory also. This performance will begin at 7:00 PM at the East Stadium. Parents will be able see what their students have accomplished during the two weeks of Band Camp and will receive additional information about scheduled events and expectations for both students and parents during the upcoming school year.

Wind Ensemble, Symphonic Wind Ensemble, Wind Symphony, Symphonic Band, and Jazz Concerts — At various times in the fall, winter, and spring, the bands will give concerts for their fellow students, teachers and family. The dates of the currently scheduled concerts may be found in the *Calendar of Performance Dates* listing found later in this handbook and are on the on line calendar at [www.lancerbands.org](http://www.lancerbands.org). You will be counted as unexcused if you inform the directors of your absence one week prior or closer to the scheduled event – no matter what the event – unless you have experienced a death in the immediate family or other emergency. This is including other school activities. BE RESPONSIBLE to yourself, your directors and your peers.

### **HELPFUL HINT**

Carefully cut out the next page of the handbook and place next to your family's planning calendar so you have a handy reference of where students are to be when! Don't forget to go online at [www.lancerbands.org](http://www.lancerbands.org) to check for updates and changes to the schedule! You will also find all itineraries there.

## Calendar of Performance Dates

Date	Event	Place	Time
4/21/09	Uniform Fitting – Returning members – fees must be paid to get fitted – bring your checkbook Last Names A-G – 6:00 – 7:00 PM Last Names H-N – 7:00 – 8:00 PM Last Names O-Z – 8:00 – 9:00 PM	East HS Band Room	6:00 – 9:00 pm The times listed to the left are suggested. If you need to come earlier or later please do so.
4/23/09	New Parent Meeting	East HS Band Room	7:00 – 8:00 pm
4/28/09	Uniform Fitting (new members) Bring your checkbook Last Names A-G – 6:00 – 7:00 PM Last Names H-N – 7:00 – 8:00 PM Last Names O-Z – 8:00 – 9:00 PM	East HS Band Room	6:00 – 9:00 pm The times listed to the left are suggested. If you need to come earlier or later please do so.
4/30/09	Wind Ensemble, Wind Symphony and Symphonic Band Concert	PAC	7:30 pm – 9:00 pm
5/5/09	An Evening of Jazz	PAC	7:30 pm – 9:00 pm
5/17/09	*Baccalaureate (selected members)	PAC	7:00 – 9:00 pm
5/19/09	*Graduation (mass band)	East HS Stadium	7:00 – 10:00 pm
5/25/09	*Memorial Day Parade – ML	Belleville	Morning
5/29/09	*Shriners' Circus Parade – ML	Belleville	Evening
6/2/09	New Student Marching Clinic	East HS	6:00 pm – 9:00 pm
6/3/09	New Student Marching Clinic	East HS	6:00 pm – 9:00 pm
6/4/09	Marching Rehearsal – ML	East HS	6:00 pm – 9:00 pm
6/11/09	Summer Rehearsal – ML	East HS	6:00 pm – 9:00 pm
6/18/09	Summer Rehearsal – ML	East HS	6:00 pm – 9:00 pm
6/25/09	Summer Rehearsal – ML	East HS	6:00 pm – 9:00 pm
6/28/09	Red Bud Fireman's Picnic Parade – ML	Red Bud, IL	Afternoon-evening
6/30/09	Summer Rehearsal – ML	East HS	6:00 pm – 9:00 pm
7/2/09	Summer Rehearsal – ML	East HS	6:00 pm – 9:00 pm
7/4/09	Fair St. Louis Parade – ML	St. Louis, MO	6:30 am - Noon
7/16/09	Summer Rehearsal – ML	East HS	6:00 pm – 9:00 pm
7/23/09	Summer Rehearsal – ML	East HS	6:00 pm – 9:00 pm
7/30/09	Summer Rehearsal – ML	East HS	6:00 pm – 9:00 pm
8/3/09 - 8/7/09	Band Camp – ML	East HS	8:00 am – 4:00 pm
8/10/09 – 8/14/09	Band Camp – ML	East HS	8:00 am – 4:00 pm
8/13/09	Band Camp Parent Performance – ML	East HS	7:00 pm – 9:00 pm
8/29/09	Mozingo Drum Line Contest	Francis Howell HS	All day
9/4/09	Home Football Game – ML	East HS	5:45 pm – 9:30 pm
9/7/09	Belleville Labor Day Parade – ML	Belleville, IL	Morning
9/11/09	Home Football game – ML	East HS	Evening



# How To Keep Looking Good

## **Marching Uniforms and Shoes**

Although uniforms are provided to each student, all students will be required to wear shorts under their uniform and to purchase gloves, shoes and a shirt to wear with their uniform. In addition, to help defray the cost of cleaning the uniforms, a mandatory raffle fee is collected of all students during the uniform fitting session—see the *What's it Going To Cost* section later in this handbook for details. Some scholarships are available to cover the cost of these items—see the Music Director for details. Please note: the band is currently in the last year of a three year phase-in of new MTX marching shoes. All students are required to wear the MTX marching shoes—there will be no exception.

Fittings – Students will be fitted for uniforms and shoes late in the Spring semester. See the *Calendar of Performance Events* in the previous section of this handbook for the exact date.

Distribution – All students will be assigned one marching uniform jacket, one shako (hat), one pair of pants, and one sash (goes with the corresponding jacket). Although each student is responsible for the general care of their uniform while in use, the uniforms will be stored at the school and will be distributed before each performance. Except for pant length, no alterations may be made to a uniform—contact a Uniform Committee Parent for alteration in pant length.

General Care of Uniforms – After each performance, the following care should be given the uniforms:

- Get in line to return your uniform near the band trailer where uniforms are stored
- Return plume to band parent standing near the trailer
- Enter the trailer and go to your assigned garment bag and hanger
- Fold pants and hang them crease to crease on the hanger
- Place the jacket over the pants on the hanger and close at top of the jacket
- Place hanger in garment bag and hang up
- Place hat upside down in the box on shelf above uniform
- Exit the trailer

General Care of Shoes – As shoes are each student's responsibility, after each performance, shoes should be aired out, cleaned and polished to a shine.

## How To Keep Looking Good

YOU WILL BE FINANCIALLY RESPONSIBLE FOR ANY NECESSARY UNIFORM REPAIRS BEYOND NORMAL WEAR AND TEAR. THIS INCLUDES THE UNNECESSARY TEARS CAUSED FROM WALKING ON THE ENDS OF THE PANT LEGS OR GENERAL RECKLESSNESS.

Other uniform do's and don'ts:

- No visible jewelry, facial make-up or sunglasses are to be worn while in uniform. This includes pierced earrings or any other body piercings that may be visible
- Hair length must be above the collar—either cut or pinned to length
- Do not eat or drink soda (you may drink water) while wearing your uniform jacket. You may eat or drink if you have taken the jacket off.

### Summer Uniform

All students will need to purchase a white polo shirt with the band name embroidered on the upper left chest. We will take care of sizing students on the marching uniform fitting nights in the Spring. Although the shirt is intended to be worn while marching, it will be dress-code friendly for school use. To complete the summer uniform, students will purchase a pair of navy sports shorts for \$6 (payable at the student uniform fitting) and a pair of solid white tennis shoes. If shoes are not solid but only have a few stripes, we will tape them with white electrical tape. For summer parades, students will need to arrive at the school dressed appropriately in their summer uniform. Shirts must be tucked in for performances.

### Concert Uniform

Students are responsible for attaining their own concert uniform. Boys will wear tuxedo shirts with a black bow tie and cummerbund with black pants. Girls will wear all black. You must have these items by the first concert. You must also wear black shoes and socks. No tennis shoes are acceptable. This year we will be making an order for ladies dresses if you wish. The order will be made just after marching season is over. New members will need to purchase the black concert dress. Cost is \$55. Upon receipt of the \$55 for the dress, students will receive their dress. At the end of your student's career in band at East, you can sell your dress to an incoming freshman a price to be determined later.

# How To Keep Looking Good

## School Owned Instruments

Belleville East Bands have school owned instruments for student use if needed. It is the student's responsibility to pay for all repairs once the instrument is issued so please take care of it as if it is your own. When an instrument is issued, an inspection will be completed jointly by the student and the Music Director with any current problems recorded (dents, missing pads, etc.). We hope to issue everyone an instrument in perfect working order with no problems and expect the instrument to be returned in the same condition. If the instrument is not returned in the same condition, the student/ parent will be responsible for repairs.

## Lockers

Some instrument lockers are located in the band room to store your instrument in. With ongoing renovations or our facility, we ask for your patience toward the locker situation. Your band locker/ shelf is for your band instrument only! Because of the number of students that go through this classroom daily, students must double up on lockers. Students may not leave any belongings in the room during the day at any time. This includes book bags, projects, etc. The directors will not be responsible for personal items left in the room.



## What's It Going to Cost

Additional costs associated with obtaining material or belonging to the Marching Lancers are:

Shoes	\$33.00
Shirt	\$20.00 (may choose to purchase more than one but only one required)
Shorts	\$6.00
Uniform Raffle	\$75.00
Band Camp	\$50.00
Garment Bag	\$5.00 (new members only)
Gloves	\$3.00
Band Book	\$7.00 (new members only)
Fund Raising Buyout	\$190.00 (Optional if you do not wish to participate in fund raising during the year. You will have the opportunity to still fund raise for your trip with candy and marching across the summer. This is in addition to the fees listed above.)

**ALL FEES ARE COLLECTED AT THE TIME OF UNIFORM FITTING.** Checks for the fees are accepted and should be made payable to BEBOP (Belleville East Band and Orchestra Parents). Some scholarships are available—see the Music Director for details.

A word about the Uniform Raffle – To help defray the cost of cleaning the uniforms during the year along with some of the general costs for the marching season, a \$75.00 uniform fee will be assessed. At the time you pay your fee, you will be given raffle tickets that you may either sell to others to recoup your money or write your name on to win some of the prizes being offered--usually cash and gift certificates to music stores.



## How To Keep It Going

### ***Fundraising.....is not a four letter word***

Parents may not be aware that to effectively run a program of the size and quality of the program operated at Belleville East High School, approximately \$70,000 a year must be generated and, at present, the school only budgets about \$2,400 of that cost. Although the operating budget of this organization seems high, some music programs in our area operate on an even higher budget. This being said, fundraising is an ongoing process that keeps the music program afloat. The Marching Lancers need the money generated by fundraising to make sure students in the band program receive the quality education and experience that they deserve. So, if parents and students commit to being part of the quality music program being offered here at Belleville East High School, parents and students must also commit to fundraising.

Now let's state the obvious—fundraising is a necessary evil and WE NEED EVERYONE'S HELP to make it successful!! Everyone is busy with their own jobs and private lives and feel they don't have time to help. However, if every parent and student commits to being involved with just three events during the year—that's six hours of your time—the fundraising goals of the Marching Lancers could be met. Whether donating an auction item, serving on a committee, or chairing a fundraiser, your knowledge and hard work are invaluable to make things happen. Even if you can't commit the time, a financial donation can be made to help make the program successful. If we charged each student to participate in our program, as do many schools in the St. Louis area, it would cost everyone a total of \$300. You already give \$110 of that by means of the band camp fee and our raffle. If you cannot commit to fundraising because of time, an additional donation of \$190 would cover your cost.

To help with fundraising efforts, the Belleville East Band and Orchestra Parents Association ("BEBOP") coordinates events. BEBOP meets on the second Tuesday of every month. Volunteering for the fundraisers you wish to participate in can be done at the meetings. Or, complete the "Commitment to Volunteering and Fundraising Form" located in the *Completing the Paperwork* section of this handbook and return it to the Music Director during Band Camp so you'll be contacted when events come around.

To further help you decide which fundraisers in which to participate, the following programs have either been successfully used in the past by BEBOP to reach the Marching Lancers fundraising goals or have been successfully used by other organizations associated with Belleville East High School:

Scrip – This is an ongoing campaign to raise money for non-profit organizations, offered through Schnucks, Shop-n-Save and several other retail establishments in

## How To Keep It Going

the area. Band students and their parents sell gift certificates in 20, 50 and 100 denominations ("scrip") to the above stores and the band receives a percentage of the value of scrip purchased. There is no extra out of pocket expense to the people who use the scrip—it's the same as paying cash at the store, but we receive the a contribution, which can add up to thousands in profit for the music program. The Marching Lancers hope to raise \$5,000 under this program next year but the sky's the limit!

Marching Across Summer – One fundraiser is currently available to help students alleviate costs for upcoming trips — Marching Across The Summer (MAS). MAS will start the first two weeks in May, when students will solicit pledges for mileage marched throughout the summer parades and parade rehearsals. Parades include Memorial Day, Shriners, Red Bud, VP-Fair St. Louis, and Labor Day. There will be five rehearsals for parade marching. We are asking for 50¢ to \$1 per mile and all profits will go to the student's personal trip account. For accuracy, some students may be equipped with a pedometer during the parades. Last year was the first year for Marching Across Summer and it worked wonderfully. Some students paid for their entire trip with this fund raiser alone. Remember that we will travel during the 2008-2009 school year so the money for this fund raiser goes to that trip.

Merchandise/Spirit Wear Sales – At various events during the year, BEBOP offers opportunities to purchase T-shirts, sweatshirts, caps, decals, jackets and other Marching Lancer Band spirit wear for students and their parents. Through these merchandise sales, \$500 is generated for the Marching Lancers music program.

Parade Prize Money – Because we have such dedicated and hard-working students as well as gifted music instructors, the Belleville East High School Marching Lancers has been very successful at winning various marching competitions which translates in \$2,000 in prize money going to the music program.

Uniform Raffle – To help defray the cost of cleaning the uniforms, a \$75.00 uniform raffle fee is assessed. At the time you pay your fee, you will be given raffle tickets that you may either sell to others to recoup your money or write your name on to win some of the prizes being offered--usually cash and gift certificates to music stores. Held in May during the uniform fittings, this fundraiser will raise more than \$15,000.

Concession Stand at Home Football Games/Area Events – By working a concession stand that offers a variety of food and non-alcoholic beverages to fans attending home football games held at East or people attending various homecomings and picnics held throughout the area, parents hope to generate approximately \$3,250 for the Marching Lancers music program.

## How To Keep It Going

Belleville East Marching Invitational – The Belleville East Marching Invitational is a field show competition showcasing many high school bands located throughout the Midwest. This all-day event is a great fund raiser but at least 100 volunteers are needed to make this event work. The event is scheduled to take place September 13, 2008, and has a fundraising goal of \$8,000.

Neighborhood Yard Sale – In the Hunter's Crossing neighborhood in Shiloh is one of the largest neighborhood yard sales in the area. Over 100 homes get rid of their valuables (junk). This year we will participate by bringing some of our valuables (junk) to sell and donate the proceeds to the band. The sale is on October 6, 2007 and could bring in over \$1,000.

Pull-anthropy – On the Tuesday night of the second week of band camp, we will start a program called Pull-anthropy. We will split into groups and blitz different neighborhoods to solicit donations for our program. This fundraiser could bring in between \$17,500 and \$25,000. Everyone participates. This will be treated like a performance.

Trivia Night/ Silent Auction – Date to be determined, several parents get together to organize a Trivia Night to benefit the Marching Lancers music program and have raised \$3,000 for the band in the past.

Metro East Jazz Festival – By parents and students working a concession stand and by collecting an entrance fee from high school and junior high school jazz bands participating in the festival, this event, held in the spring, raises \$1,200 for the Marching Lancers music program. In addition to the school competition, a big name artist is brought in for an evening concert.

Spaghetti Dinner – This is one of our great fund raisers because it brings our entire band community together in one evening. Our jazz program performs as well as invited groups from our area feeders. This fundraiser will take place in the spring and has a goal of raising \$5,000 for the music program.

Spring Yard Sale – Get rid of the clutter and donate your "valuable" collectables to the BEBOP yard sale scheduled for the first Saturday in May. This is a new event for use and we hope to raise \$1,000 on this new endeavor.

Candy Bars – Students will have the chance to raise money for their trip by selling candy bars at school. One box brings a profit of \$15 - \$20 and they are quite easy to sell.

Book Fair – BEBOP will be hosting a book fair in the early fall. We are hoping to raise \$5,000 at this fund raiser.

## How To Keep It Going

### **ANOTHER HELPFUL HINT**

Carefully cut out the next page of the handbook and place next to the family planning calendar and your *Calendar of Performance Dates* so you have a handy reference of fundraising events! Don't forget to go online at [www.lancerbands.org/BEBOP](http://www.lancerbands.org/BEBOP) to check for changes to the schedule!



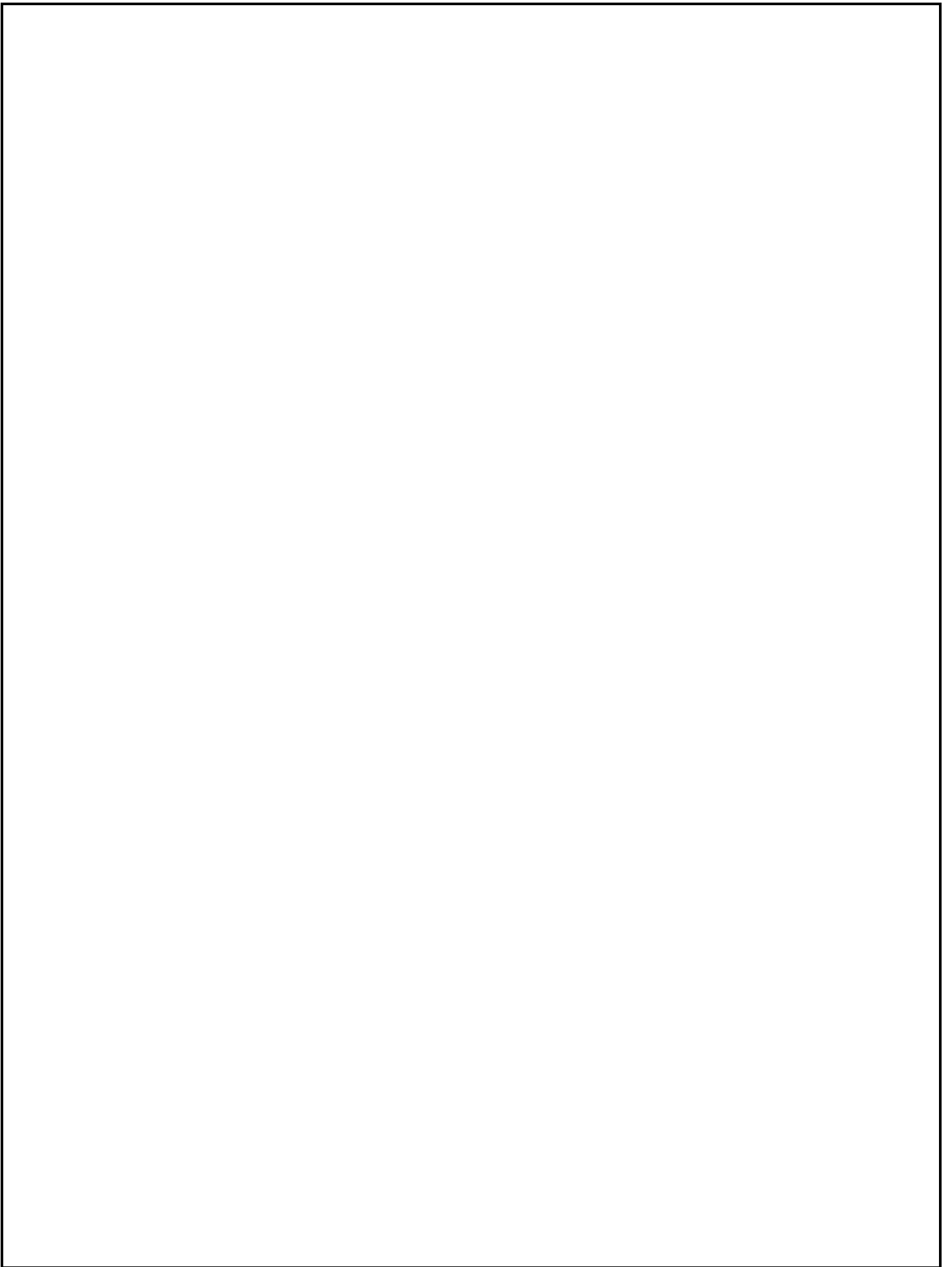
<b>Calendar of Fundraising Events</b>		
<b>Fundraising Event</b>	<b>Date</b>	<b>Goal</b>
Scrip	Year-round	\$5,000
Merchandise/Spirit Wear	Year-round	\$500
School contribution	Year-round	\$2,400
Parade income	Year-round	\$2,000
March Across Summer	Summer 2009	Individual student trip fund
Uniform Raffle *based on 215 members	May 2009	\$16,125
Band Camp *based on 200 members	August 2009	\$10,000
Pull-anthropy	August 11, 2009	\$6,000
Book Fair	August 27-29, 2009	\$5,000
Home Football Game Concession Stand	September 4, 2009	\$500
Home Football Game Concession Stand	September 11, 2009	\$500
Belleville East Marching Invitational	September 12, 2009	\$8,000
Home Football Game Concession Stand	September 26, 2009	\$500
Neighborhood Yard Sale	October 3, 2009	\$1,000+
Home Football Game Concession Stand	October 16, 2009	\$500
Home Football Game Concession Stand	October 23, 2009	\$750
TBA	March 2010	\$3,000
Metro East Jazz Festival	March13, 2010	\$1,200
Trivia Night	TBA	\$3,000
Spaghetti Dinner	TBA	\$2,000
Yard Sale	TBA	\$1,000

Other fund raisers will be announced as we learn about them. We hope that everyone will be actively involved in the effort to raise money for our program. After all the people who benefit the most from our program are the students.

## Completing The Paperwork

Now that you have read everything, please complete the following documents and return them to the music instructors as soon as possible.





**HEALTH HISTORY FORM**  
**Medical Information and Release Form**

STUDENT NAME \_\_\_\_\_ BIRTH DATE \_\_\_\_\_

PARENT  
HOME ADDRESS \_\_\_\_\_ HOME PHONE \_\_\_\_\_ WK PHONE \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_ CELL PHONE \_\_\_\_\_

1. Operation(s) within the past year? \_\_\_\_\_

2. Under a doctor's care at present? \_\_\_\_\_

3. List any serious illness. \_\_\_\_\_

4. List any chronic illness. \_\_\_\_\_

5. List any regular medication. \_\_\_\_\_

If son or daughter carries this medication, please keep it in the original container with the label intact.

6. If allergic to any drugs/medication, please list. \_\_\_\_\_

7. Subject to fainting spells? \_\_\_\_\_

8. Date of last tetanus shot. \_\_\_\_\_

***I HEREBY GIVE A SPECIAL POWER-OF-ATTORNEY TO MARK A. TESSEREAU OR THE DESIGNATED CHAPERONE TO SIGN ANY AND ALL DOCUMENTATION NECESSARY TO SECURE ANY AND ALL MEDICAL TREATMENT FOR THE ABOVE NAMED STUDENT, AND I HEREBY RATIFY AND CONFIRM THE AUTHORITY OF MARK A. TESSEREAU OR THE DESIGNATED CHAPERONE TO SIGN ALL DOCUMENTS TO THE EXTENT AS I WOULD SIGN MYSELF IF PRESENT.***

THIS AUTHORIZATION IS IN EFFECT THROUGH JULY 15, 2010.

PARENT/GUARDIAN SIGNATURE \_\_\_\_\_

FAMILY PHYSICIAN \_\_\_\_\_

INSURANCE CO \_\_\_\_\_ POLICY # \_\_\_\_\_

CHAMPUS requires a parent SS# \_\_\_\_\_

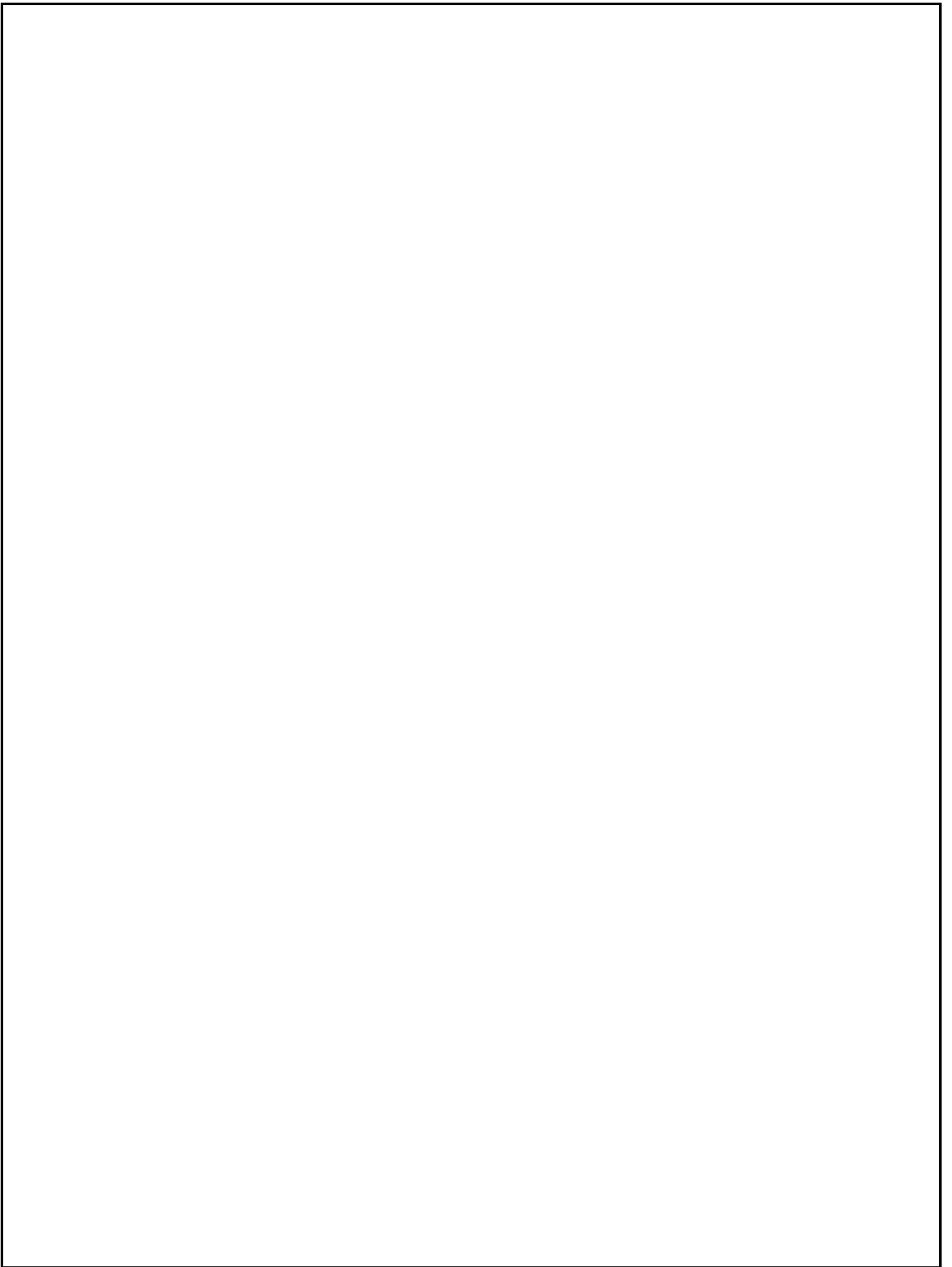
***STATE OF ILLINOIS,  
COUNTY OF ST. CLAIR***

***I \_\_\_\_\_ A NOTARY PUBLIC IN ABOVE COUNTY AND STATE CERTIFY THAT \_\_\_\_\_ IS PERSONALLY KNOWN TO ME TO BE THE SAME PERSON WHOSE NAME IS SIGNED ABOVE, AND APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THAT \_\_\_\_\_ SIGNED THIS DOCUMENT AS THEIR FREE AND VOLUNTARY ACT, FOR THE USED AND PURPOSES THEREIN.***

DATE \_\_\_\_\_

MY COMMISSION EXPIRES: \_\_\_\_\_

Notary Public Seal



## MARCHING LANCERS ATTENDANCE AGREEMENT/ CODE OF CONDUCT

There are certain obligations and responsibilities which one must assume to qualify and remain a member of the MARCHING LANCERS. Being a member of the marching band it is possible to hold down a job or become involved with other activities, as long as they do not conflict with your responsibilities in band.

Other than the member's illness, a death in the immediate family, or other family emergency, there are **ABSOLUTELY NO** acceptable excuses from a scheduled performance - FOOTBALL HALFTIMES, MARCHING CONTESTS, CONCERTS, PARADES, ETC or any after school rehearsal. If you miss a rehearsal for any reason, (other than illness from school), you will not be eligible to perform the following weekend. We only rehearse on Tuesday and Wednesday after school. Therefore doctor's appointments, orthodontist/ dentist appointments, senior pictures, pet funerals, job interviews, work, extra curricular school activities (during marching season), doing homework/ projects, or vacations during the school year will not be excused.

Parent's initials \_\_\_\_\_

Student's initials \_\_\_\_\_

To be excused from an absence, you must fill out the new absence form from the band website or from this handbook. Planned absence forms must be filled out at least 3 weeks prior to the date of the event. Because the form is filled out does not automatically guarantee approval.

Parent's initials \_\_\_\_\_

Student's initials \_\_\_\_\_

There will be absolutely no smoking, alcohol or drug use on any school function. The occurrence of any of these will be grounds for disciplinary action most likely resulting in the immediate dismissal from the Belleville East Instrumental Music Program. Be Responsible.

Parent's initials \_\_\_\_\_

Student's initials \_\_\_\_\_

Your membership requires a commitment to the schedule and your signature indicates that you understand your obligation. Your parent's signature indicates that they also understand your commitment. Both signatures also indicates that you have read and understand the Marching Lancers handbook.

***I HAVE BEEN ADVISED OF THE DUTIES AND RESPONSIBILITIES OF THE MARCHING LANCERS AND I AGREE TO ABIDE BY THE RULES.***

\_\_\_\_\_  
member's signature

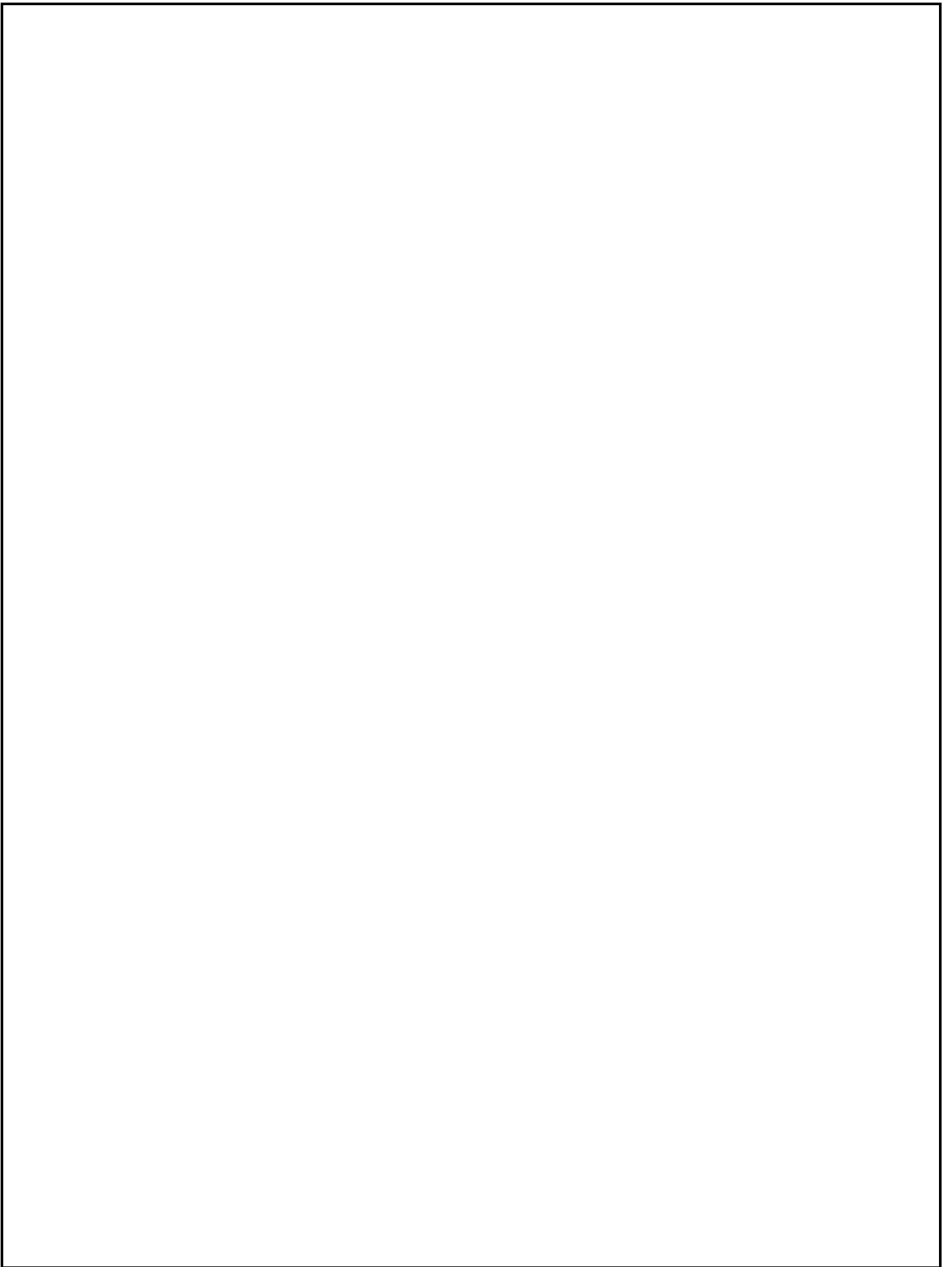
\_\_\_\_\_ has my permission to participate as a member of the Belleville East Marching Lancers. My signature indicates that there will be no conflicts with the fall schedule.

\_\_\_\_\_  
date

\_\_\_\_\_  
parent/guardian signature

\_\_\_\_\_  
home phone

**As a member of the marching lancers, you are an important part of a large organization and you absence has a negative effect on the performance.**



## PARENT FUNDRAISING FORM

Parent(s) Name: \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_

Evening Phone Number: \_\_\_\_\_

Email address: \_\_\_\_\_

**I am interested in volunteering to work for the following events and/or fundraisers.**

**(Please circle at least three of the following events that interest you.)**

- ⊃ **Belleville East Marching Invitational**
- ⊃ **Concession Stand at Home Football Games (5 events)**
- ⊃ **Metro-East Jazz Festival**
- ⊃ **Merchandise/Spirit Wear Sales (chairman only needed)**
- ⊃ **Scrip (chairman needed)**
- ⊃ **Spaghetti Dinner**
- ⊃ **Trivia Night/ Silent Auction**
- ⊃ **Pull-Anthropy Blitz**
- ⊃ **Uniform Raffle (chairman only needed)**
- ⊃ **Yard Sale (Spring and Fall)**
- ⊃ **Book Fair**